

St. John's Episcopal Church, Charlotte, NC
Vestry Meeting Minutes
June 20, 2011

CLERGY/VESTRY PRESENT: Rev. Fr. Paul Winton, Reid Joyner, Patrick Leake, Sandy Fussell, Merrill Gowdy, Sally Mueller, Sarah Asby, Mary Jane Gommel, Jim Riddle, Win Robinson, Tom Washington.

GUESTS PRESENT: Susan Mason (Parish Steward), Janet Brown (Treasurer).

MARCH MINUTES: The May 2011 minutes were approved as written.

REPORT OF THE FINANCE COMMITTEE: (Merrill Gowdy)

- Debt Reduction Campaign
 - Have not reached the goal of \$310,000 – have approximately a \$42,000 gap
 - Have paid off the bus loan and the Foundation loan
 - Will keep the campaign open (but will not actively ask for contributions) through the remainder of the year with the hope that the \$35,000 gap will be covered in that time
- Preliminary results of the audit were good
 - Some new protocols will be put in place
 - Expect a clean report
- A motion was passed for the Vestry to place authority in the hands of the Finance Committee with respect to when to re-direct funds from the undistributed interest income and other funds to retire the debt; the intention being to protect the parish from potential cash flow shortfalls during the summer months and any potential necessary revenue enhancing activities they might require. Payment of available funds toward debt retirement, including the use of unused interest income, is to take place prior to the end of fiscal year 2011.

TREASURER'S REPORT (Janet Brown):

- We currently have a strong cash balance going into summer
- The Treasurer's Report was approved

JR. WARDEN'S REPORT (Jim Riddle):

- Still working on 2 projects
 - Work along the back of the parking lot
 - Raising the drain on the front lawn
- Next project will be the Columbarium area
- Roof is still leaking over chancel and main stairwell
 - Jim will have quotes and recommendation for roof repair by July Vestry meeting

SENIOR WARDEN'S REPORT (Reid Joyner):

- Ordination for Fr. Josh in Atlanta was lovely
 - 9 members of St. John's were in attendance

RECTOR'S REPORT (Fr. Paul Winton):

- Fr. Paul welcomed Tom Washington to the Vestry
- **churcHome** materials will be available by month's end for Pilot Program participants
- A reception to welcome Fr. Josh, Fr. Michael and Jillianne Booth will be held in the early Fall
- Tim Miner has been named an advisor to Fr. Paul & the Vestry for Communication and Messaging
- Nancy Dwyer has been named an advisor to Fr. Paul and the Vestry for Human Resources

- Mary Jane Gommel performed an exit interview with Rev'd. Amy and shared the information gathered with Fr. Paul
- Space Planning Proposal:
 - A St. John's Welcome Center will be located off the breezeway
 - The 2 offices occupied by Kathy Arthur and Cathy Harrison will be used for this space
 - Access will be available from both the breezeway and the hallway going into Tilson Hall
 - The Bookstore/Gift Shop will relocate to the offices now occupied by Susan Mason and Cindy Winslow
 - The Acolyte/Chalice Bearer Robing Rooms will relocate to room 230
 - The Parish Steward's office will relocate to the rooms currently used as the Acolyte & Chalice Bearer Robing Rooms
 - The Assistant to the Rector for Children's Ministries' office will be relocated to the current space being used by the bookstore on the first floor.
 - The Assistant to the Rector for Special Projects' office will be relocated to one of the offices in the workroom area.
 - New ceiling tiles and lights will be installed in the main stairwell and entry to the Nave
 - Target date for completion of these relocation projects is the early Fall

The meeting closed with prayer and adjourned.

Respectfully submitted,
Kerry Johnson