

**Self-Declaration Form for Adult Participants
Attending RSCM Courses/Events for Young People under age 18**

1. Title & Full Name: _____

2. Address: _____

Telephone (Home): _____ (Work): _____ (Cell): _____

3. Date of birth: ____/____/ 19____

4. How long have you lived at the above address? _____

If less than 12 months, please give the following information:

Previous
Address: _____

How long there? _____

5. Where are you currently employed? _____

How long?

6. REFERENCES -

Please provide the names and addresses of two people, one ordained and one lay, who have known you for at least two years and who will provide a personal reference. (Please do not use the Course Manager or a family member.) (*Participants from school or community choirs may substitute a principal or board chair.*) Included are two reference forms. Please give the forms and envelopes addressed to the Course Manager to your references and ask them to send them directly to the Course Manager.

A. The Reverend _____ Telephone: _____

Address: _____ Zip Code: _____

B. _____ Telephone: _____

Address: _____ Zip Code: _____

7. RSCM EVENTS/ACTIVITIES

Please list your prior RSCM course experience - venues and dates

- | | |
|----|----|
| 1) | 4) |
| 2) | 5) |
| 3) | 6) |

Adult Declaration Form, page 2

8. Do we have your permission to run a criminal background check?
(Required of all adult participants by Queens University of Charlotte.)

Yes _____ No _____

9. Have you taken a Safe Church/Sexual Ethics training course provided by your diocese or denomination?

Yes _____ No _____

If so, where? _____

Please enclose a copy of your certificate of attendance.

CONFIDENTIAL

10. DECLARATION

We, who administer courses in the training of youth and adults through the Royal School of Church Music in America, are committed to the safety of all involved. In addition to providing musical and spiritual instruction of the highest available caliber, we intend to safeguard the physical, mental, spiritual, and emotional stability of participants and staff while under our supervision. You are therefore requested to provide the following information:

Have you ever been convicted of a criminal offense, other than a minor traffic violation?

Yes _____ No _____

Have you ever been found by a civil court to have caused significant harm to a child or young person under the age of 18, or has any civil court made any finding against you that any child or young person under the age of 18 was at risk of significant harm?

Yes _____ No _____

Declaration Statement: *I declare that all the information I have provided is true and complete to the best of my knowledge, and I understand that a criminal background check will be run on me.*

Signed: _____ Date: _____

Name (please print): _____

Please return this form with your other registration materials to the Course Registrar.

RSCM in America Summer Courses Adult Participant Reference Form

Dear Sir or Madam:

_____ is registering to attend one of the summer courses sponsored by the Royal School of Church Music in America. These summer courses provide a place where people can share in the joy of community, the thrill of musical growth, and the peace of renewal. We who administer these courses are committed to the safety of all involved. In addition to providing musical and spiritual instruction of the highest available caliber, we intend to safeguard the physical, mental, spiritual, and emotional stability of participants and staff while under our supervision.

To that end, we ask you to provide the following information regarding this person. Kindly send it in the enclosed envelope directly to the Course Manager, **Mr. Alan Reed, 8808 Darcy Hopkins Drive, Charlotte, NC 28277-0287**. Please know that all information will be kept securely and in strict confidence. We are grateful to you for your assistance in this matter.

Sincerely,
The RSCM America Board of Directors

How do you know this person?

How long have you known this person?

In what capacity have you seen this person interacting with children or youth?

Would you trust this person to interact with children and youth?

Is there anything you know about this individual that would make it inappropriate for him/her to be present with children and youth?

Signed _____ Date _____

Name (please print) _____

RSCM in America Summer Courses Adult Participant Reference Form

Dear Sir or Madam:

_____ is registering to attend one of the summer courses sponsored by the Royal School of Church Music in America. These summer courses provide a place where people can share in the joy of community, the thrill of musical growth, and the peace of renewal. We who administer these courses are committed to the safety of all involved. In addition to providing musical and spiritual instruction of the highest available caliber, we intend to safeguard the physical, mental, spiritual, and emotional stability of participants and staff while under our supervision.

To that end, we ask you to provide the following information regarding this person. Kindly send it in the enclosed envelope directly to the Course Manager, **Mr. Alan Reed, 8808 Darcy Hopkins Drive, Charlotte, NC 28277-0287**. Please know that all information will be kept securely and in strict confidence. We are grateful to you for your assistance in this matter.

Sincerely,
The RSCM America Board of Directors

How do you know this person?

How long have you known this person?

In what capacity have you seen this person interacting with children or youth?

Would you trust this person to interact with children and youth?

Is there anything you know about this individual that would make it inappropriate for him/her to be present with children and youth?

Signed _____ Date _____

Name (please print) _____